

Terms of Reference of Inviting Organisations for Evaluation under two bid system

Announcement:

Evaluation of Quality and impact of NCRI funded projects

Description:

The National Council of Rural Institutes (NCRI), an autonomous organization under the Ministry of Human Resources Development (MHRD), Government of India aims at promoting higher education and skill centred activities in the rural parts of the country it is currently supporting over 164 projects of the Rural Institutes, and NGOs in 22 states.

NCRI is inviting interested organizations to carry out the evaluation of the projects supported by it **under two bid system** – (1) Technical Bid and (2) Financial Bid. One or two organizations will be selected from each state to evaluate the projects implemented in that particular state.

These projects **receiving financial assistance** from the NCRI objectives are aimed at enabling the rural people with contextual education and training programmes for their gainful employment and sustainable rural development through extension and micro-planning applications.

The objectives of NCRI are:

- i. Promote Rural Higher Education on the lines of Mahatma Gandhi's revolutionary ideas on education so as to take up challenges of micro planning for transformation of rural areas as envisaged in NPE 1986 (as modified in 1992); and as it was suggested by Radhakrishnan Commission (1948).
- ii. Consolidate, network and develop rural institutes and endow them for recognition.
- iii. To develop Rural Institutes into Regional Development institutes and Rural Universities which shall function as hubs for knowledge connectivity and emerge as effective agents

for rural transformation in backward regions through voluntary initiatives wherever possible.

- iv. To regulate the quality of education of rural institutes and educational programmes in the area of rural higher education of all the Universities in India.
- v. Design a variety of courses at tertiary level around emerging rural occupations.
- vi. Strengthen teacher training facilities for Gandhian Basic Education.
- vii. Strengthen the content of courses in the participating institutions with emphasis on science, technology and management on the one hand and traditional wisdom on the other.
- viii. Promote vocational training programmes and initiatives for self-reliance.
- ix. Encourage field-oriented courses of rural institutes.
- x. Promote action research based on community-centred methodologies as a tool for rural development.
- xi. Promote extension services to the community through micro level planning.
- xii. Advise the Government of India on all such matters pertaining to rural higher education as may be referred to it from time to time.

Projects funded by the NCRI are in the following areas:

- 1. Rural Higher Education
- 2. Rural Institutes
- 3. Gandhian Institutions
- 4. Nai Talim education
- 5. Courses on emerging rural occupations
- 6. Research in relevant areas
- 7. Extension service
- 8. Programmes relating to peace and conflict resolution
- 9. Micro-Planning
- 10. Rural Resource Informatics Centre
- 11. Documentation and Publication

Bold objectives of Evaluation of the NCRI supported Projects:

Objective:

1. To access the efficiency, effectiveness, and relevance aspects of project in question with respect to the stated goals, objectives and framework of project.
2. To assess the outputs and outcomes of the project and identification of instrumentalities means to ensure for sustainability of project outcomes.
3. To assess the results and changes in the lives of the targeted groups especially their empowerment.
4. To identify the Learning outcomes and Best Practices for replication.
 - a. To assess the managerial competence of the project leaders and contribution to strategies of organizational development. More specifically, it has
 - b. to access the governance and leadership structures of the organization.
 - c. to assess the systems and procedures that Rural institutes (VOs/NGOs) have in place to ensure that their day-to day operations are well managed so that project goals and results can be achieved.
 - d. to assess the policies, structures, and management styles of the organization contribute towards effective management of human resources and project implementation.
 - e. To assess the efficacy of the policies and procedures involved in human resources for effective management.
5. To assess as to whether the money has been spent in accordance with the norms and procedures of financial accountability (pinpoint deviations, if any).
6. To identify the impediments/obstacles in the implementation of the project adherence to the time schedules of the project.

Scope, approach and methodologies:

1. The evaluation has to be conducted in all the states in which NCRI projects are implemented.
2. The evaluation should ensure the participation of all the stakeholders involved in the programme.
3. In-depth interviews with the beneficiaries, project staff, local community leaders and recourse to group discussions based on the tools of community centred approach.
4. The report should include qualitative and quantitative data.
5. The evaluating agency should develop the framework and methodologies of evaluation in consultation with the NCRI. This is a necessary precondition. .

Qualification Requirements:

Organisation/Individual: The Organisation or individual should have the following expertise:

- Understanding of project management analysis
- Understanding of the approach to study organizational process

Evaluation expert/Team:

- Proven knowledge on the subject matter and the cross cutting issues such as Gandhian philosophy of education, participatory approaches, sustainable development and community empowerment.
- Experience in the field of NGO and CBO based development assistance.
- Experience in conducting evaluation and report writing.

Timeline for submission of report:

The proposed period for the evaluation of each project is 04 (four) days: The specific time line would be intimated on awarding of the tender.

Tentative time frame for evaluation of each project:

Field visit and interviews with the beneficiaries, field staff etc. and collection of data – 02(two) days

Formatting data and analysis – 01(one) day

Preparation of draft report and submission – 01(one) day

Deliverables:

At least one initial draft report would have to be submitted to seek comments, suggestions and clarifications before preparation of the final reports. The evaluation should be prepared to make a power point presentation of the draft report at a designated place and time.

If this evaluation study interests you, please send an expression of interest (EOI) ***in two sealed covers. The technical details and financial details*** shall be placed in separate covers superscribing technical and financial details respectively. The following are the prescribed formats:

1) Technical details format:

Name of Evaluator (Organisation/ Individual)	Profile of Evaluator (Organisation/ Individual)	Professional experience/ expertise in the field of evaluation	Names of organizations evaluated	Additional information

2) Financial details format:

Particulars	Unit cost	Total
Consultancy Fee per day		
Boarding		
Lodging		
Travel (actual only)		
Local Travel (details)		
Preparation of report		
Total		

Signature and designation of the authorized person with the organisation's insignia in case of organization.

Both sealed covers are placed in one main cover and submitted to The Member-Secretary, NCRI, Shakar Bhavan, Fateh Maidan Road, Hyderabad-500004 by 3:00 p.m. on 29/02/2012.

The NCRI first evaluates the technical details of the organizations and those who are complying with the norms their financial bids will be opened. NCRI relies on expert committees for assessing the track record of the bidders and the technical details of the bids. The decisions of the expert committee are final and binding.