



Where there is Rural Wellbeing
there is Universal Prosperity

NATIONAL COUNCIL OF RURAL INSTITUTES

G.O.I., Ministry of HRD

Fateh Maidan Road, Hyderabad-500 004



सत्यमेव जयते

“Wanted experienced Project Consultants/Senior Consultants working or retired from Universities/ Higher Education Institutions on purely short term contract basis preferably with background in curriculum and resource material development at higher education and also in Gandhian Studies/Social work/Education/Communication/Rural Education with excellent communication skills in English and Hindi. Only those who are willing to travel more than **10 days in a month** outside the state need apply. For further details: www.ncri.in. Interested persons may send detailed resume to: ncrihub@gmail.com on or before 5.00 p.m, 31.01.2017.

CHAIRMAN

Size: 8x5

National Council of Rural Institutes

Ministry of Human Resource Development
Government of India

Guidelines / Terms of Reference for Consultants

Educational Qualifications:

1. Consultant Administration (1)

Persons **retired** from government service /university service with experience in establishment and accounts matters

2. Consultant I and II

Persons with Ph.D Social Work(1)/ Communications(1)/ Education(1)/ Rural Studies(1)/Rural Development or Management or Disaster Management(1) with excellent academic record with a minimum 15 years of Research Experience, published papers and post qualification experience in relevant field would be preferred.

3. Senior Consultant

Persons with Ph.D Gandhian Studies/ Communications/ Education/ Social Work/ Rural Studies(1) with excellent academic record with a minimum 20 years of Research Experience, published papers and post qualification experience in relevant field would be preferred.

Tasks to be carried out:

- (i) To provide technical support for curriculum development; as assigned from time to time.
- (ii) To prepare training modules
- (iii) To prepare Plans, Guidance Reports, and the course materials, for one day /two days / and four days, workshops in State/ Central Universities with their collaboration
- (iv) To carry out research, advocacy, documentation, consultancy and other activities related to Higher Education focused on Rural India as per the Objectives and the Mandate of N.C.R.I,
- (v) To conduct training programmes for various stakeholders, including faculty members from Central Universities/ State Universities / Autonomous Institutions
- (vi) To organize workshops, seminars and conferences
- (vii) To undertake capacity building and awareness generation activities.
- (viii) To develop Information Education & Communication (IEC) materials.
- (ix) To collaborate with associate institutions and Administrative Training Institutes in academic interventions within the frame work of the respective M.O.U.s.
- (x) To bring out N.C.R.I's journals, newsletter and other publications.
- (xi) To plan and conduct various workshops and Knowledge management initiatives of N.C.R.I
- (xii) To implement Projects / Programmes under N.C.R.I.
- (xiii) Such other academic and administrative activity under the direct supervision of the Chairman.

Duration of Consultancy:

- The consultancy will be for a period of six months only.
- However, the Council reserves the right to terminate the services at any time without assigning any reason without any notice.

Supervision & Guidance:

- Chairman, N.C.R.I., will supervise and guide the Consultants.
- At the end of every Month / Quarter / and Half year, Action Taken Reports should be submitted, for review by the Chairman, N.C.R.I.
- The **report** on the overall work done by the Consultant should be submitted, with required theoretical and empirical analysis for interlaying in the Annual Report of N.C.R.I.

Apart from the honorarium the following are other benefits

Consultant I Administration(Honorarium will be fixed basing on the qualifications and experience)	TA – Reimbursement of third AC Train fare. Daily Allowance: (i) Reimbursement for Hotel accommodation of upto Rs.500/- per day in case University accommodation is not available; (ii) Reimbursement of actual non-AC point to point cab charges within the city and (iii) Reimbursement of food bills not exceeding Rs.300/- per day.
Consultant I and II (Honorarium will be fixed basing on the qualifications and experience)	TA – Reimbursement of Second AC Train fare/Air fare (Economy class). Daily Allowance: (i) Reimbursement for Hotel accommodation of upto Rs.1000/- per day in case University accommodation is not available; (ii) Reimbursement of actual non-AC point to point cab charges within the city and (iii) Reimbursement of food bills not exceeding Rs.300/- per day.
Senior Consultant (Honorarium will be fixed basing on the qualifications and experience)	TA – Reimbursement of travel cost(Economy class). Daily Allowance: (i) Reimbursement for Hotel accommodation of upto Rs.1500/- per day in case University accommodation is not available; (ii) Reimbursement of actual non-AC point to point cab charges within the city and (iii) Reimbursement of food bills not exceeding Rs.300/- per day.

No enquiries and correspondence will be entertained. Any persuasion/ recommendation in any manner will automatically disqualify the candidature and application will be summarily rejected.